

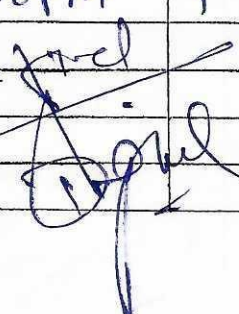
# Hands On Management Service Service Pvt Ltd.

## OverTime Form

Employee Name : Sachin Gote

Month : Feb 2026

Date	IN TIME	OUT TIME	OVERTIME	SIGNATURE
1	8.00 AM	3.30 PM (SUN)	7	
2	8.30 AM	7.00 PM	2	
3	A	A		
4	A	A		
5	8.30 AM	7.30 PM	2½	
6	8.30 AM	8.00 PM	3	
7		SAT		
8		SUN		
9	8.30 AM	7.00 PM	2	
10	8.30 AM	7.30 PM	2½	
11	8.30 AM	8.00 PM	3	
12	8.30 AM	7.00 PM	2	
13	8.30 AM	8.00 PM	3	
14	10.00 AM	3.00 PM (SAT)	4½	
15		SUN		
16	8.30 AM	7.00 PM	2	
17	8.30 AM	7.00 PM	2	
18	8.30 AM	7.30 PM	2½	
19		HOLIDAY		
20	8.30 AM	4.00 PM	4	
21	4.00 AM	4.00 PM (SAT)	6½	
22		SUN		
23	8.30 AM	7.00 PM	2	
24	7.00 AM	10.00 PM	6½	
25	8.30 AM	6.00 PM	1	
26	8.30 AM	6.00 PM	1	
27	8.30 AM	6.00 PM	1	
28				
29				
30				
31				

*Trish*  
  
61 HOURS

# Hands On Management Service Service Pvt Ltd.

## OverTime Form

Employee Name : USHA MAPELKAR.

Month : FEBRUARY-2026

Date	IN TIME	OUT TIME	OVERTIME	SIGNATURE
1 (SUN)	8:00 AM 1:30 PM	1:00 PM 3:30 PM	SUN 7	
2	8:30 AM	7:00 PM	2	
3	8:30 AM	7:00 PM	2	
4	8:30 AM	7:00 PM	2	
5	8:30 AM	7:00 PM	2	
6	8:30 AM	7:00 PM	2	
7	SAT	SAT	SAT	
8	SUN	SUN	SUN	
9	8:30 AM	7:00 PM	2	
10	8:30 AM	7:00 PM	2	
11	8:30 AM	7:00 PM	2	
12	8:30 AM	7:00 PM	2	
13	8:30 AM	7:00 PM	2	
14	SAT	SAT	SAT	
15	SUN	SUN	SUN	
16	8:30 AM	7:00 PM	2	
17	8:30 AM	7:00 PM	2	
18	8:30 AM	7:00 PM	2	
19	Holiday - 10:00 AM 1:30 PM	1:00 PM 7:00 PM	8 1/2	
20	8:30 AM	7:00 PM	2	
21	SAT 3:00 PM	6:30 PM	3 1/2	
22	SUN	SUN	SUN	
23	8:30 AM	7:30 PM	2 1/2	
24	8:30 AM	7:00 PM	2	
25	8:30 AM	5:00 PM	-	
26	8:30 AM	5:00 PM	-	
27	8:30 AM	7:00 PM	2	
28				
29				
30				
31				

53 1/2 Hours

Time verified  
[Signature]


# Hands On Management Service Service Pvt Ltd.

## OverTime Form

Employee Name : Satish Tegade

Month : Feb. 2026

Date	IN TIME	OUT TIME	OVERTIME	SIGNATURE
1	08:30 AM	03:30 PM	6 1/2 (Lunch Time 1/2)	
2	08:30 AM	05:30 PM	1/2	
3	08:30 AM	05:30 PM	1/2	
4	08:30 AM	05:30 PM	1/2	
5	08:30 AM	05:30 PM	1/2	
6	08:30 AM	05:30 PM	1/2	
7	Saturday			
8	Sunday			
9	08:30 AM	05:30 PM	1/2	
10	08:30 AM	05:30 PM	1/2	
11	08:30 AM	05:30 PM	1/2	
12	08:30 AM	05:30 PM	1/2	
13	08:30 AM	05:30 PM	1/2	
14	Saturday			
15	Sunday			
16	08:30 AM	05:30 PM	1/2	
17	08:30 AM	05:30 PM	1/2	
18	08:30 AM	05:30 PM	1/2	
19	Holiday			
20	08:30 AM	05:30 PM	1/2	
21	Saturday			
22	Sunday			
23	A			
24	A			
25	A			
26	08:30 AM	05:30 PM	1/2	
27	08:30 AM	05:30 AM	1/2	
28	Saturday			
29				
30				
31				

Time verified  


14 1/2 Hours